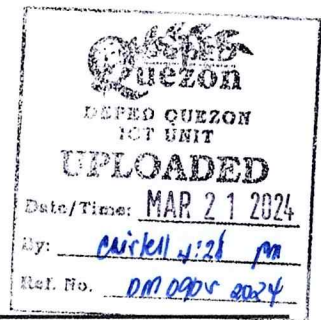




Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



20 March 2024

**OFFICE MEMORANDUM**

OM No. 090, s. 2024

**NEW LINK FOR THE SUBMISSION OF LEARNING AND DEVELOPMENT DOCUMENTS FOR THE CALENDAR YEAR 2024**

**TO:** Assistant Schools Division Superintendents  
Division Chiefs  
Section Heads  
Program Proponents  
All Others Concerned

In support to the continuity of the implementation and operation of the **Program Institutionalize Meritocracy and Excellence in Human Resource Management (PRIME-HRM)** and preparation for **One DepEd, One QMS ISO Certification**, all section heads and L&D program proponents are requested of the following:

- A PDF copy of the approved L&D Program Proposal shall be uploaded through **<https://tinyurl.com/2024SDOLnDProposals>** before requesting a QAME link at the SMME section.
- A copy of the Completion Report with the list of participants in PDF file shall be submitted to the HRD Section within 10 days after the implementation of the program through **<https://tinyurl.com/2024SDOCompletionReports>**.

Immediate and widest dissemination of this memorandum is highly desired.

**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent

sgodlap/03/20/2024

DEPEDQUEZON-TM-SDS-04-009-003



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